

MEETING MINUTES



ARCHITECTS

Meeting #5

November 2, 2009

Project: PUSD Measure TT Projects
Don Benito Fundamental School
PBWS P/N: 09009.00

Attendees:

School Site Council Members (refer to SSC Minutes for list)

PUSD:

Julie Reynoso, School Principal
Steve Brinkman, Chief of Facilities

PBWS:

Fred Wesley, Principal
Wade Frazier, Project Director
Robert Newton, Project Manager

Purpose: The purpose of this meeting was to review and approve plans for quick-start playground projects and to set general priorities for use of the remainder of the PUSD Measure TT allocation of funds for the site.

- 5.1 Phase 1 – Quick Start Playground Projects:** PBWS presented plans for shade structures and related improvements at the south playground and kindergarten playground areas. Steve Brinkman estimated costs at \$200-\$225,000 inclusive of soft costs, leaving the remaining total budget for other improvements at approximately \$5.7 million. The Site Council unanimously authorized proceeding with the planned improvements. PBWS estimates that the project will be completed through construction within 4-5 months.
- 5.2 Phase 2 – Modernization and new construction:** PBWS reviewed priorities for the campus discussed with the previous Site Council at the June 1, 2009 meeting. The Site Council agreed that the following scope items should be included to the extent permitted by the budget:
1. Library/Media/Technology center, combined with Administration, PTA room, and new classrooms if possible forming a new west entrance to campus. Abandon the entrance from Denair street.
 2. New Kindergarten classrooms to accommodate change to all-day Kindergartens, located in the area of the existing administration.
 3. Improvements to the kitchen, cafeteria, and multi-purpose room, as budget allows.
 4. Develop a Pre-K classroom, either new or remodel the existing portable.
 5. Miscellaneous additional suggestions included better lunch tables and site lighting improvements.

PBWS will prepare design studies and cost models based on the above and will present options to the school Site Council as soon as possible. The Site Council will then vote on the final scope and priorities.

If anyone present at the meeting have changes or corrections to the minutes as presented above, please notify PBWS in writing, within seven days after receipt of these minutes. In the absence of such notice, these minutes will be considered a true and accurate record of the meeting.

Meeting Minutes

PUSD/Don Benito Fundamental School
November 2, 2009

Submitted by:

PBWS architects

A handwritten signature in black ink, appearing to read 'Fred Wesley', with a stylized flourish at the end.

Fred Wesley, AIA, LEED® AP, CASp
Principal

cc: Julie Reynoso, School Principal
School Site Committee members (via Julie Reynoso)
Steve Brinkman, PUSD
Frazer Thompson, PUSD